

ANNUAL REPORT 2003/2004

**ACTIVITIES
OF THE
PRINCE EDWARD ISLAND
ADVISORY COUNCIL
ON THE
STATUS OF WOMEN**

APRIL 1, 2003 TO MARCH 31, 2004



ABOUT THE COVER IMAGE

"Tree" by Sandy Kowalik
Island artist and ACSW staff member
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Advisory Council on the
Status of Women

PO Box 2000
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January 2007

Hon. Gail Shea, Minister Responsible for the Status of Women
PO Box 2000
Charlottetown PEI CIA 7N8

Dear Minister Shea:

I am pleased to present you with the 2003/2004 Annual Report of the Prince Edward Island Advisory Council on the Status of Women.

The Annual Report contains our audited financial statements as well as a summary of Council's activities, publications, and collaborations with government.

Sincerely,

A handwritten signature in dark ink, appearing to read "KtALd".

Kirstin Lund, Chairperson

CONTENTS

Chairperson's Message	1
About the Council.....	3
Mandate and Meetings.....	3
Members	5
Staff.....	6
National Coalition of Advisory Councils.....	7
Policy and Research	8
Council Planning.....	8
Policy Guides	10
Upcoming Policy Guides	11
Information and Education	12
Enquiries and Referrals.....	12
Media.....	13
Voters' Guides to the Issues.....	14
Council Updates.....	16
Community Liaison	17
Meetings on Issues.....	17
Events.....	19
Partnerships	21
Leadership in Annual Events	23
Purple Ribbon Campaign against Violence	23
International Women's Day.....	25
Bursaries for Women.....	26
Publications List	27
Financial Statements.....	28

CHAIRPERSON'S MESSAGE

This I am thrilled with my recent appointment as Chairperson of the Advisory Council. I have been enjoying my term serving as a Council member since January 2003, and I look forward to working on equality-related initiatives and projects as Chairperson.

I want to thank Patricia for her work as the Council's first Francophone Chairperson. During her term on the Council Patricia worked to raise the profile of the Council (increased media work, website initiative), to increase bilingual publications (Purple Ribbon card, Policy Guides), and to address the difficult circumstances surrounding the murders of Island women at the hands of male partners (vigils at the Courthouse). Notable was Patricia's contribution to the Advisory Council's work on policy guide development. Council members met and determined policy guide topics

based on emerging and current equality issues, such as childcare, maternity benefits, women in politics, and changes to the *Divorce Act*. Once the guide topic was determined, staff met with community individuals and groups, did research, and drafted a policy guide with support materials.

One area that we worked on in partnership with Women's Network and LEAF PEI was a campaign to encourage the election of women in the November 3, 2003, municipal elections. On October 18th we co-sponsored a very successful event bringing together women candidates from Charlottetown, Stratford, and Cornwall to dialogue about barriers to women running for public office. This event received great media attention. My hope is that we can build on this work in future elections,

including the federal election anticipated for the spring in 2004.

I'm also excited by the possibilities presented by the appointments of our new Minister Responsible for the Status of Women, Gail Shea, and Opposition Status of Women Critic, Carolyn Bertram. We are looking forward to meeting with both women to talk about how the Advisory Council can more effectively influence policy impacting women and their families. I know we can

work collaboratively and achieve progress for Island women's equality. A sincere and heartfelt thank you to the Hon. Pat Mella, the ACSW's Minister Responsible for several years, and to Attorney General Jeff Lantz. Both of them were government ministers willing to work on initiatives to advance women's equality in the province.

Kirstin Lund
Chairperson

ABOUT THE COUNCIL

MANDATE AND MEETINGS

The Prince Edward Island Advisory Council on the Status of Women (PEI ACSW) is a government-appointed provincial advisory agency made up of nine women who share a vision: respect and equality of opportunity for all people regardless of gender, race, religion, wealth, or ability.

The Advisory Council works for equality and supports women's full and active participation in social, legal, cultural, economic, and political spheres of life. Over the years, the Council has

developed a policy of commitment toward feminist process in conducting its affairs and in problem resolution.

The Advisory Council achieves its mandate through its unique relationship with both the government and the community. The Advisory Council began in 1975 as an Order-in-Council. In 1988, it received full legislative standing with the *PEI Advisory Council on the Status of Women Act*. This act continues to govern the Council's structure and mandate.

Roles of the PEI Advisory Council on the Status of Women

- serves as a community arm to the provincial government
- acts as a liaison and advisor regarding issues identified by communities and individual women on PEI

- conducts research on these identified concerns and offers recommendations to government departments, committees, royal commissions, special task forces, and community consultations to promote equality
- informs the Minister Responsible on the Status of Women about events and issues concerning women's equality
- works collaboratively with community organizations and government systems towards equality for all women
- initiates and participates in projects and events of benefit to Island women
- responds to enquiries from individuals, organizations, and government
- listens to women and validates their experience in understanding issues that affect them and their families
- provides leadership that educates and stimulates public awareness about the status of women
- meets with other provincial/territorial Advisory Councils

Advisory Council meetings, 2003–04

- 79th meeting: June 25, Summerside
- 80th meeting: September 23, Tignish
- 81th meeting: March 11, Charlottetown (rescheduled from January 24)
- 82nd meeting: March 25, Charlottetown

MEMBERS

Members of the Prince Edward Island Advisory Council on the Status of Women members are appointed by Executive Council, selected from among Island women who have demonstrated a commitment to women's equality. Members usually represent regional, cultural, and ethnic diversity, including groups such as women of colour and young, lesbian, Aboriginal, Francophone, disabled, low-income, and senior women.

Council members are appointed for two- and three-year terms.

In the past year, the Advisory Council welcomed Kirstin Lund, Stratford; June Sencabaugh, Murray

River; Elaine Rabinowitz, Breadalbane; Kim Bailey (Treasurer); Darcie Pike-Wilkie, Alberton; and Aleah MacLellan, Tyne Valley, as new members. Wendy MacLaren was reappointed.

Council offered sincere thanks to Chairperson Patricia Roy, Maxine Ellis, and Valerie Smallman at the end of their terms.

Maxine Ellis served as Treasurer until her term ended. Kim Bailey served as Treasurer from March 24.

In January 2003, Council welcomed the appointment of Kirstin Lund as Chairperson, following Patricia Roy Ballem's completion of her term.

STAFF

The Advisory Council had one full-time and three part-time staff members in 2003–04. The Advisory Council hires

one additional staff member on contract for project coordination.

Heidi Rankin, Director

Heidi joined Council staff in April 1997 as the Communications Coordinator; she worked as Acting Director from May 2000 and began Director duties in May 2002.

Patricia MacAulay, Researcher/Policy Analyst

Patricia joined Council staff in November 2000 and works part-time.

Becky Tramley, Administrative Assistant

Becky joined Council staff in October 1986 and works part-time.

Cheryl Dalziel, Communications

Cheryl was on unpaid sick leave from June 14 to September but resigned August 29, 2003.

Sandy Kowalik

Sandy works on a contract basis at the Council as project support and Purple Ribbon coordinator.

NATIONAL COALITION OF ADVISORY COUNCILS

The national Coalition of Provincial and Territorial Advisory Councils on the Status of Women was formed in 1995 to provide a venue for strategic action on issues of concern to Canadian women. The Coalition formed when the Canadian Advisory Council on the Status of Women ceased that same year, leaving a gap in national advocacy.

The PEI ACSW is joined in the Coalition by similar women's Advisory Councils from Nova Scotia, New Brunswick, Newfoundland and Labrador, Nunavut, Northwest Territories, Yukon, and Manitoba. In 2003–04 the PEI Advisory Council completed a successful term co-chairing the Coalition with the Newfoundland and Labrador Advisory Council.

List of Major Activities, 2003–04

- Chairperson Kirstin Lund and Director Heidi Rankin attended the annual meeting of the Coalition in Ottawa (October 19–21, 2003) and participated in Coalition conference calls (April 15, June 25).
- Provided Minister Responsible for the Status of Women, Hon. Jean Augustine PEI ACSW Orientation Overview, for November Roundtable meeting of provincial women's groups
- For national distribution, the PEI ACSW developed the publication *A Generation Later . . . How Are Canadian Women Doing? Is It Time for a New Royal Commission on the Status of Women?*

POLICY AND RESEARCH

COUNCIL PLANNING

During the 2003–04 fiscal year, the Prince Edward Island Advisory Council on the Status of Women formalized a Council Planning process with the leadership and facilitation of Chairperson Kirstin Lund. The goal of Council Planning is to ensure that Council's

policy work is based on Council's priorities and that it looks to the future on issues of concern to women. Ensuring ongoing follow-up on issues is part of Council Planning. Council sets its objectives in an interest-based, collaborative, and consultative process.

Objectives Set by Council (2003 Meetings)

- To ensure government accountability to PEI women
- To better influence government policy and services
- To bring the voices of PEI women to our policy work
- To improve collaboration and communication with government
- To raise public awareness about women's equality issues

Progress on Council Planning, 2003–04

- At the June 25 Council meeting, members began a planning process focused on influencing its ability to impact government policy and better bring the voices of diverse Island women to its policy work.
- At the March 24, 2004, meeting, Council developed Action Plans on the themes of “ensuring government accountability to PEI women” and “better influencing government policy and services.”
- During meetings with Pat Mella and Gail Shea, successive Ministers Responsible for the Status of Women, items discussed included how the ACSW can influence government departments towards positive change in the status of Island women.

POLICY GUIDES

Since 2001, the PEI Advisory Council on the Status of Women has developed Policy Guides on issues that Council members and other Island women have identified as important to them. Policy Guides are based on current research, including PEI-specific data whenever it is available.

As in other parts of its work, the Advisory Council strives to base Policy Guides on feminist analysis, principles, and processes, including consultation and collaboration. Analysis includes looking at diversities among women, including age, social and economic status, ability, and sexual orientation.

Each Policy Guide includes a) analysis of what current policy means for Island women, b) recommendations to government, with a view to improving

the status of women and families, and c) public education materials. Guides are released to government and the public with a media conference.

In 2003–04, the Council released one policy guide, on *Early Childhood Care and Education*, at a press conference on Wednesday, June 25, at Kare-A-Lot Daycare in Summerside. Speakers included Kirstin Lund, the ACSW Chairperson; Laura Cannon, Daycare owner; Toby, a mother of children at a daycare centre; and Wendy MacLaren, a Council member and childcare worker. Many requests for the Guide came from all sectors. The Child Care Advocacy Association created a link on their website to Council's research documents.

UPCOMING POLICY GUIDES

Maternity and Parental Benefits

- Staff worked on policy guide using research and analysis from Women's Network PEI project. Research done by Kirstin Lund as a private consultant.
- Exploring seasonal work, part-time work, and women entrepreneurs.

Seniors

- Staff consulted with PEI Seniors' Federation about poverty and seniors' research project.

Report Cards

- Development of a policy guide follow-up strategy to encourage government work on recommendations of submitted policy guides of Council.

INFORMATION AND EDUCATION

ENQUIRIES AND REFERRALS

The Advisory Council responds to enquiries from individuals, groups, and government on a variety of questions and issues. These range from requests for statistical information to referrals, crisis calls, and requests for advocacy. People make enquiries in person, by telephone, by e-mail, and by correspondence. Requests for information in crisis or advocacy situations are often complex calls from women who have tried to get

information or service without success. The Advisory Council does not have the mandate or resources to provide services or to advocate for individual women; however, it offers support with information, referrals, and, at times, interventions with formal systems. The concerns women raise in individual enquiries often lead to policy analysis by Council to address underlying systemic discrimination.

About Enquiries

- Requests for the Council publication *Moving On: A Practical Guide for Women Leaving a Relationship* continued to be frequent. This document was made into a PDF and uploaded to the website due to high demand.

MEDIA

The Advisory Council regularly submits news releases and opinion pieces to the media. The Council also responds to media requests for comment and analysis on issues that affect the lives of women and families. Ordinarily, the approved

spokespersons on behalf of the Council are the Chairperson, the Director, and the Researcher/Policy Analyst. Many of the topics listed below were covered by the media multiple times with commentary by the PEI ACSW.

List of Topics Covered by Media, 2003–04

- Support for striking CUPE Local 3373 workers, on strike since May 29, 2002 (photos also featured on IWD poster)
- Director and Chairperson did CBC interviews on Election Guides
- Call for new Royal Commission on the Status of Women
- “Morning After Pill” – call for increased access without need for a prescription
- Women and addictions background information to *Fifth Estate*
- Opinion piece in *Guardian* in response to Judge Orr’s comments on abuse victims and recanting of evidence
- Chairperson and Director guests on MP Shawn Murphy’s Cable 10 program, taped in Ottawa in October
- Women’s inclusion in decision-making December Letter to the Editor

VOTERS' GUIDES TO THE ISSUES

As part of its legislated mandate to inform and educate the public on the status of women in PEI, the Advisory Council shares analysis and key questions

on issues with voters during provincial and federal elections, referendums, and plebiscites.

Initiatives to Inform and Educate Voters: 2003 Provincial Election

- PEI ACSW published *Provincial Election: Guide to the Issues* for the September 29, 2003, election. This guide urged women to talk with candidates about eight key equality issues: 1) Addiction Services for Women, 2) Family Law, 3) Women's Health, 4) Women and Unpaid Work, 5) Early Childhood Care and Education, 6) Women and Decision-making, 7) Reproductive Health, and 8) Violence against Women.
- Guides were distributed to the mailing list, party offices, and other interested people. CBC Radio and TV presented stories about the *Guide*.
- PEI Federation of Labour highlighted questions on unpaid work and early childhood care and education in the leaders' debate on economic issues.

Initiatives to Inform and Educate Voters: 2003 Municipal Elections

- With Status of Women funding and organizational support from PEI ACSW, LEAF PEI, and Women's Network PEI, public was invited to a Breakfast event to meet and chat with women candidates running for the Charlottetown,

Stratford, and Cornwall municipal governments. It was held at the Holiday Inn Express Hotel and Suites in Charlottetown. This event received a good deal of media interest.

COUNCIL UPDATES

Council maintains two mailing lists: one for traditional mailings and the other for electronic mailings. Members of the traditional mailing list numbered 700 in 2004. They receive Council publications, including occasional *Activities Updates*.

Becky Tramley maintains the ACSW's mailing lists. The Advisory Council also regularly sends notes of congratulations to individual women and groups who have achieved great things or made a difference in their communities.

Activities Updates, 2003-04

- *Activities Update*, Fall 2003/Winter 2004

Mail-outs, 2003-04

- Purple Ribbon Campaign materials
- Election Guides and related materials
- Policy Guide on Early Childhood Care and Education

COMMUNITY LIAISON

MEETINGS ON ISSUES

Advisory Council members and staff attend many meetings and consultations representing the Advisory Council each year. Often, what Council learns in these meetings helps set priorities for Council.

Sometimes, in lieu of meeting with officials, the Advisory Council offers analysis in correspondence on issues of concern.

Selected Meetings, 2003–04

- Regular meetings with Ministers Responsible for the Status of Women, Pat Mella and then Gail Shea, at their office or with them at full meetings of Council
- Meetings with elected members of government, Ministers, Deputy Minister, and staff were organized and held throughout the year. Highlights included:
 - Meeting with Minister of Community and Cultural Affairs, Elmer MacFadyen and Deputy Minister to discuss Council's research and recommendations in its Unpaid Work Policy Guide (March 27)
 - Meeting with Robert Ghiz, Liberal Leader and Official Opposition and Carolyn Bertram, Opposition Critic for the Status of Women (November)

- Major projects steering committee work was extensive. Director Heidi Rankin served on a variety of *ad hoc*, steering, and government-appointed committees on issues related to women's equality.

EVENTS

Advisory Council members and staff participate in community-led events whenever possible. The Advisory Council's role at events is often to bring a gender and diversity perspective to the

event: to share research and perspectives on how the issues being discussed may affect women differently from men or positively or negatively affect diverse groups.

Selected Events, 2003–04

- Staff and Chairperson attended AGMs of SAGE, CLIA, Transition House Association, Rape and Sexual Assault Crisis Centre, Women's Network PEI
- Open House for Lacey House, addictions services facility (April 3)
- Literacy Alliance press conference to launch booklet "Welfare Rights and Responsibilities" (April 10)
- RCMP-sponsored production about family violence at Bluefield High School (April 10)
- Circle of Prevention regional meeting in Moncton, NB (April 14)
- Public presentation sponsored by Transformative Parenting Group featuring guest speaker Barbara Colorosa (April 22)
- Transformative Parenting workshop (April 23)
- Conference on Alternative Dispute Resolution and Violence against Women (May 8–10)

- CUSO-organized meeting with Media Watch representative and community groups (May 29)
- Doris Anderson Breakfast gathering to discuss proportional representation
- PEI Women in Business lunch meeting on women in politics
- NAWL workshop on Bill C-22 *An Act to Amend the Divorce Act* (September 16)
- Policy Analyst/Researcher gave presentation on women's working conditions to DAME panel
- Premier's Action Committee Peace Walk (October 6)
- City of Charlottetown International Award for Family Violence Prevention presentation (October 14)
- Breakfast Forum on women in Municipal Politics co-sponsored by Women's Network PEI, LEAF PEI, and the Advisory Council (October 15)
- Charlottetown meeting with federal Minister Responsible for the Status of Women, Jean Augustine, and provincial women's groups representatives (November 7)
- Open House for retiring member of legislative assembly, Pat Mella (December 16)
- Women in Politics conference in Edmonton: "One Woman One Vote"
- Women's Institute May Conventions attended by Council members Wendy MacLaren (Brudenell), Jackie MacNeill-Doiron (Cornwall), and Darcie Pike-Wilkie
- Opening of C.R. McQuaid Family Law Centre in Charlottetown (March 10)
- Maternity and Newborn Care Roundtable (March 13)
- NAWL Pan-Canada Family Law Meetings in Ottawa (March 19–22)

PARTNERSHIPS

Partnerships involve commitment to participate in the work of coalitions, task forces, research projects, and other community or collectively led activities. Council's policy development process relies on collaboration with organizations that are leading change on issues important to women and families. Participating actively as partners on

projects is an important way that the Advisory Council contributes to other community groups' ability to do their work: the Advisory Council has a responsibility to help press recommendations forward over the longer term for groups that have short-term or project-based funding.

List of Partnerships

- Government-appointed membership on the PEI Victim Services Advisory Committee
- Steering Committee for the Justice Options for Women Who Are Victims of Violence - Phase 3
- Steering Committee for Women Abuse Protocols - Phase 4
- Steering Committee for Transformative Parenting Project
- Steering Committee for Women's Coalition on Social Justice and Family Law Legal Aid Project
- Attorney General's *Ad hoc* Committee on Spousal Abuse

- With NAWL, EPWIC, and Women's Network PEI, co-sponsored workshop on Bill C-22 *An Act to Amend the Divorce Act*
- PEI Coalition for a Livable Income
- Women's Network PEI Atlantic Committee on Maternity and Parental Benefits
- Women's Network PEI Youth Sexual Health Project Committee
- Steering Committee for Women's Network PEI DAME project
- Steering Committee for PEI Coalition for Women in Government
- Diversity Education Standing Committee
- Government-appointed membership on the Premier's Action Committee on Family Violence Prevention (PAC), and the PAC Admin Group
- Montreal Massacre Memorial Planning Committee
- Female Reintegration Committee (helping female offenders integrate into communities)

LEADERSHIP IN ANNUAL EVENTS

PURPLE RIBBON CAMPAIGN AGAINST VIOLENCE

December 6 is the National Day of Remembrance and Action to commemorate the murder of 14 female engineering students in Montreal in 1989. Every year, the Advisory Council's Purple Ribbon Campaign involves volunteers Island-wide in the effort to distribute ribbons and information cards with local facts and statistics about family violence. Islanders are encouraged to

wear the purple ribbon on or near December 6, and again during Family Violence Prevention Week in February, to remember all women who are victims of violence. The Advisory Council also helps organize a noontime December 6 Memorial Service in Charlottetown.

The Council's 13th Purple Ribbon Campaign was held in 2003.

Purple Ribbon Campaign Highlights, 2003

- Theme: children's exposure to violence in the home.
- Number of ribbons and information cards distributed: 30,000 English and 2,000 French, an increase of 10,000 from the 2002 campaign.
- Sponsors: The City of Charlottetown provided financial contribution of \$1,000 toward the insertion of the ribbons in *The BUZZ* enabling greater distribution of the cards and ribbons, especially in the Charlottetown region.

- The success of the Purple Ribbon Campaign relies heavily on volunteer participation. Notable contributions and offers of help came from teachers, the Public Service Commission, the City of Charlottetown employees, and the staff of Anderson House.
- L'association des femmes acadiennes et francophone, Women's Network PEI, East Prince Women's Information Centre, UPEI Women's Centre, PEI Rape and Sexual Assault Crisis Centre, and Transition House continued their long-standing support of the campaign.
- The Purple Ribbon Pinning Bee was held the evening of November 5 at the Coles Building in Charlottetown. Volunteer Michelle Buttery organized a Pinning Bee in New Glasgow at the Island Perseve Company. Owner Bruce sponsored the event, providing tea and food for participants. Thousands of ribbons were cut and pinned to cards at these two events.
- The Advisory Council joined together with UPEI Women's Centre, Transition House Association, PEI Rape and Sexual Assault Crisis Centre, Women's Network PEI, and Interministerial Women's Secretariat to organize a Montreal Massacre Memorial Service in Confederation Centre's Memorial Hall, Charlottetown, December 5th at Noontime.
- Seventeen individuals and group representatives lit candles for victims of violence at the Memorial Service. Joanne Ings emceed and Deirdre Kessler read poetry and prose dedicated to the women murdered in Montreal. Some 100 people attended.
- Services were held at the same time in Summerside at the Presbyterian Church with Norma McColeman, Outreach worker, as the guest speaker.

INTERNATIONAL WOMEN'S DAY

United Nations-declared International Women's Day (IWD) takes place on March 8 each year. Events on International Women's Day and throughout the week surrounding it recognize the ongoing struggle of women

for equity, locally and globally. Often, International Women's Day events and education focus on women's equality in the workplace, since IWD's roots are in the labour movement.

Highlights from International Women's Day, 2004

- Following ten years of presenting EQUALITY recognition awards to individuals, groups, and employers who contributed to women's equality in PEI, the Advisory Council recognized the achievements of ALL Island women by extending a kind of "virtual" recognition award.
- Through media releases and letters, the Council publicly encouraged all women to reflect on their own contributions, to congratulate others for what they have done, and to celebrate with one another.
- The public was invited to a 2nd Annual Cabaret, a community event on March 6th in Charlottetown, celebrating IWD through song and music. All who attended the full house at the Arts Guild received an award magnet.

BURSARIES FOR WOMEN

Each year, the Advisory Council awards three bursaries for post-secondary education. Two of these bursaries go to two women to help them continue their studies at the University of Prince Edward Island and Holland College. The third bursary, named for late Council vice-chairperson Inge Blackett, supports

ongoing studies for a woman who is a recent immigrant to Canada. The Inge Blackett award was given out for the first time this year.

Thanks are due to the 2003/2004 Bursary Committee: Jackie MacNeill-Doiron, Kirstin Lund, Wendy MacLaren, and Elaine Rabinowitz.

Bursary Recipients

- University of Prince Edward Island Bursary: Lynda Legere
- Holland College Bursary: deferred as criteria weren't met
- Inge Blackett Bursary: Susan Tombe (1st recipient)

PUBLICATIONS LIST

The following is a summary list of publications mentioned above. These publications are usually available directly from the Advisory Council or (in most cases) on its Website at <http://www.gov.pe.ca/acsw>

- *Patricia Roy, Chairperson April 2000 to May 2003, Retrospective* (May 2003)
- *A Generation Later . . . How Are Canadian Women Doing? Is It Time for a New Royal Commission on the Status of Women?* (produced for the Coalition of Provincial and Territorial Advisory Councils on the Status of Women, 2003)
- *Who Is Kirstin Lund?* (Introduction to Chairperson Kirstin Lund, June 25, 2003)
- *Submission to Justice Norman Carruthers, PEI Electoral Reform Commission* (July 2003)
- *Provincial Election: Guide to the Issues* (September 2003)
- *Orientation to the PEI ACSW* (four-page orientation overview presented to federal Status of Women Minister Jean Augustine, November 2003)
- *Impact of the Hog Crisis on Island Women* (Submission to the Standing Committee on Agriculture, Forestry, and Environment, February 25, 2004)
- Letter to Prime Minister Paul Martin about getting more women in Canadian parliament

FINANCIAL STATEMENTS

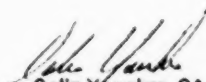
AUDITOR'S REPORT

To the Members of the
Prince Edward Island Advisory Council on the Status of Women

I have audited the balance sheet of the Prince Edward Island Advisory Council on the Status of Women as at March 31, 2004 and the statements of revenues, expenditures and surplus and cash flows for the year then ended. These financial statements are the responsibility of the Council's management. My responsibility is to express an opinion on these financial statements based on my audit.

I conducted my audit in accordance with Canadian generally accepted auditing standards. These standards require that I plan and perform an audit to obtain reasonable assurance whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation.

In my opinion, these financial statements present fairly, in all material respects, the financial position of the Council as at March 31, 2004 and the results of its operations and its cash flows for the year then ended in accordance with Canadian generally accepted accounting principles.



Colin Younker, CA
Auditor General

Charlottetown, P.E.I.
April 26, 2004

STATEMENT 1

PRINCE EDWARD ISLAND ADVISORY COUNCIL ON THE STATUS OF WOMEN

BALANCE SHEET

MARCH 31, 2004

	2004	2003
ASSETS		
Current Assets		
Cash	\$6,996	\$6,464
Accounts receivable	1,918	1,821
Prepaid expenses	709	513
	<u>\$9,623</u>	<u>\$8,818</u>
LIABILITIES AND SURPLUS		
Current Liabilities		
Accounts payable	\$8,012	\$8,042
Surplus	1,611	776
	<u>\$9,623</u>	<u>\$8,818</u>

(The accompanying notes are an integral part of these financial statements.)

SIGNED ON BEHALF OF THE ADVISORY COUNCIL:

Chairperson: K. T. A. [Signature]Member: Jeaneline McNeil & Son

AUDITOR GENERAL CHARLOTTE TOWN PEI

STATEMENT 2

PRINCE EDWARD ISLAND ADVISORY COUNCIL ON THE STATUS OF WOMEN

STATEMENT OF REVENUES, EXPENDITURES AND SURPLUS

FOR THE YEAR ENDED MARCH 31, 2004

	2004	2003
Revenues		
Provincial appropriation - Note 2	\$149,100	\$148,800
Program revenues	1,000	2,500
Miscellaneous revenues	129	10
	<u>150,229</u>	<u>151,310</u>
Expenditures		
Administration	6,389	4,620
Bursary	622	800
Conferences	2,316	2,781
Equipment leases - Notes 1(b) and 3	2,630	2,410
Equipment purchases - Note 1(a)	631	1,439
Honoraria	12,236	12,242
Materials and supplies	8,745	4,107
Program expenses	8,830	7,441
Salaries and benefits	105,485	111,394
Travel - In Province	2,540	4,672
	<u>149,394</u>	<u>151,406</u>
Excess revenue (expenditures) for the year	835	(96)
Surplus, beginning of year	776	872
Surplus, end of year	<u>\$ 1,611</u>	<u>\$ 776</u>

(The accompanying notes are an integral part of these financial statements.)

AUDITOR GENERAL CHARLOTTE TOWN PEI

STATEMENT 3

PRINCE EDWARD ISLAND ADVISORY COUNCIL ON THE STATUS OF WOMEN

STATEMENT OF CASH FLOWS

FOR THE YEAR ENDED MARCH 31, 2004

	2004	2003
Cash Flows From Operating Activities		
Cash received from Province of PEI for operations	\$149,100	\$148,900
Cash received from programs	1,000	2,500
Cash received from miscellaneous revenues	129	10
Cash paid for salaries and benefits	(109,390)	(110,633)
Cash paid for materials and services	(47,327)	(39,949)
Net increase in cash	512	831
Cash, beginning of year	5,694	5,653
Cash, end of year	<u>\$ 6,206</u>	<u>\$ 6,484</u>

(The accompanying notes are an integral part of these financial statements.)

PRINCE EDWARD ISLAND ADVISORY COUNCIL ON THE STATUS OF WOMEN

NOTES TO FINANCIAL STATEMENTS

MARCH 31, 2004

1. Summary of Significant Accounting Policies:

These statements were prepared in accordance with Canadian generally accepted accounting principles for Not-For-Profit organizations. Accordingly:

(a) Capital assets are expensed when purchased. The Council spent \$631 (2003-\$1,439) on office and computer equipment during the year.

(b) Leases are treated as operating leases and lease costs are expensed as they become due.

2. Provincial Appropriation:

The Provincial Appropriation amount of \$149,100 includes an operating grant of \$144,300 and other provincial grants totalling \$4,800.

3. Equipment Lease:

A photocopier is leased until August 31, 2006 and the annual lease commitments are \$2,630.

4. Pension Costs:

Employees of the Council are members of the Prince Edward Island Civil Service Superannuation Plan. The employer's share of the plan benefits plus any additional future actuarial liabilities are assumed by the Province of PEI and are not reflected in the Council's financial statements.



PRINCE EDWARD ISLAND
Advisory Council on the Status of
WOMEN

For additional copies of this report:

PEI Advisory Council on the Status of Women
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